



All Programme Awards - Application Guidelines

Your Application document must be a PowerPoint presentation. All entrants are required to include the following information about their entry:

Context

The information you provide, taking into account the points listed below, should consist of no more than 2 slides/charts.

1. **Company Description** e.g. products, turnover, number of employees, major strengths, major challenges and threats
2. **Lean, Six Sigma & Process Improvement in the Company** e.g. when was it implemented, how was it implemented, number of improvement personnel (i.e. Black Belts, Green Belts, etc.); what functions, processes, etc., impact on culture, hard benefits as % of sales, customer satisfaction improvement

Body

1. The body of your presentation should outline your program delivery and development. Please refer to judging criteria for areas that will be assessed.
2. As all judges sign Non-Disclosure Agreements, applicants are strongly advised to share financial results.
3. This part of the PowerPoint presentation should consist of no more than 16 slides.

Title slide and closing slide

In addition to the contextual and body slides, you may also include a title slide and a final closing summary slide.

Your completed Application should include no more than 20 slides altogether (including title and closing slides) and should be no larger than 2MB in total.

Please send completed application to amanda.jenkins@iqpc.co.uk